HOUSEHOLD CONTINUITY FILE

FORM REVISION	PRIVACY	REVIEW CADENCE
1.0	Private when completed	Review quarterly and after major life changes

Create a current, redundant index of essential records before a disruption makes replacement harder. This worksheet tracks what exists, where the authoritative copy is kept, where a protected backup lives, and when it was last checked. Do not place passwords, full account numbers, or unnecessary sensitive data on the index itself.

HOUSEHOLD FILE REGISTER

Record category	Current?	Primary location	Protected backup	Last reviewed
Identification				
Birth / marriage records if relevant				
Passports / citizenship documents				
Property deed, mortgage, or lease				
Insurance policies / contacts				
Vehicle title / registration				
Medical summary				
Medication list / prescription copies				
Emergency contacts				
Bank / lender contacts				

HOUSEHOLD CONTINUITY FILE

HOUSEHOLD FILE REGISTER — CONTINUED

Record category	Current?	Primary location	Protected backup	Last reviewed
Employment records				
Tax records				
Benefits records				
Licenses / credentials				
School records				
Pet records				
Important legal orders				
Account-recovery information stored securely				
Written household communication plan				

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STORAGE DISCIPLINE

- [ ] Keep current copies rather than a single aging archive.
- [ ] Do not store every sensitive document in one easily stolen location.
- [ ] Use appropriate physical and digital security for sensitive records.
- [ ] Keep enough context to distinguish an original, a copy, and a later correction.
- [ ] Make sure another trusted household member knows how to find the continuity file if appropriate.

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NOTES / REPLACEMENT PRIORITIES

Records that would be hardest to replace

Records currently missing or outdated

Next review date

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Source basis: Every Government Dies - Field Appendix B; records chapters in both books.
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